

Dissemination Report



Sessões de Direito Comunitário EU law sessions

*Instrumentos de Cooperação Judiciária Europeia em
matéria civil e comercial*

*European Judicial Cooperation Instruments in civil
and commercial matters*

Destinatários: Magistrados Judiciais e Oficiais de Justiça da
área civil e comercial

Target audience: Judicial Magistrates and Court Clerks
working in the civil and commercial areas



Project title: Improve Justice Court-to-Court (IJUSTC2C) – GA 101138174

Reporting period: January 2024 to December 2025

Coordinator: Rosa Lima, Portuguese Contact Point

Project Managers: Carlos Rosado and Tiago Silva, Legal Advisors

Date of report submission: December 2025



Improve *Justice Court to Court* Project (IJustC2C - GA 101138174)

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Introduction

This dissemination report summarises the activities undertaken within the IJUSTC2C project to ensure awareness, knowledge-sharing and uptake of its results by relevant stakeholders. It documents the strategy, target audiences, channels, materials and outcomes of dissemination efforts. Effective dissemination is a central dimension to ensure that the project's results reach practitioners, judicial authorities and other relevant audiences, and are therefore available for exploitation and impact.



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1. Dissemination Strategy

1.1 OBJECTIVES

The main objectives of dissemination in the IJUSTC2C project are:

- To raise awareness among the judicial community, national authorities responsible for justice and other relevant entities in the participating countries about the project's objectives, activities and results.
- Ensure that the project results (methodologies, tools, recommendations, training materials, etc.) are accessible, understandable and usable by courts, both by judges and court officials, and other legal professionals.
- Promote the acceptance and adaptation of the project results in national and transnational judicial cooperation practices.
- Promote the long-term sustainability of the project's achievements beyond its duration by keeping the project website active and maintaining its content.

1.2 TARGET AUDIENCES

The main target audiences include:

- Professionals in the judicial sector (judges, court officials and legal advisers).
- National ministries or departments of justice and bodies responsible for judicial cooperation.
- Bodies and networks at European level (e.g. EJM) dealing with cross-border judicial cooperation.

1.3 CHANNELS AND TOOLS

The following channels and tools were used to reach the target audiences:

- Project website — a dedicated web page hosting information about the project, news, downloadable materials, links to training courses and events.



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- Social media communications (LinkedIn, YouTube, Facebook, and Instagram) to disseminate updates and attract the attention of the judicial community.
- Newsletters distributed via mailing lists.
- Conferences, workshops and seminars (national and transnational) where the project's results and methodologies were presented.
- Training sessions for court staff, with the distribution of training materials and leaflets.

1.4 TIMING AND PHASES

The dissemination activities were structured in three phases:

- **Initial phase:** launch of the project website, dissemination materials, project announcement, first newsletter referring to the project launch.
- **Intermediate phase:** dissemination of training materials, organisation of training sessions, dissemination of initial results, collection of feedback from trainees, updating of the website and social media.
- **Final phase:** dissemination of final results, publication of tools and closing events.

1.5 DISSEMINATION ACTIVITIES UNDERTAKEN

1.5.1 Website and Online Presence

- Launched the project website (<https://www.redcivil.csm.org.pt/ijustc2c/>) in January 2024 with full project description, training session list, news section, downloadable resources.
- Regular updates posted (news items, upcoming events, interim results).
- Since January 2024, the social media accounts of the Portuguese Contact Point – LinkedIn, Instagram, Facebook and YouTube Channel –, have been used to disseminate all project activities.
- Newsletter 92, published in March 2024, followed by newsletters 93, 94, and 95 in December 2024, March 2025, and December 2025, highlighted all the activities carried out in the project and distributed to our mailing lists.



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1.5.2 Print and Digital Materials

- Designed project branding (logo, visual identity) and produced a brochure/flyer distributed at events and via mailing.

1.5.3 Events, Workshops & Training

- The team participated in the project kick-off meeting that took place in Brussels on April 16 and 17, 2024. It was an important opportunity to share experiences with other member states.
- Twenty-three training sessions were held, spread across Portugal's 23 judicial districts. These sessions were aimed at judges and court clerks. The sessions were fully customized according to the topics selected by the trainees in the survey sent in advance to each court.
- The team was invited to present the project at a conference in Slovakia, which took place on November 14 and 15, 2024. It was also invited to present the project during the 102nd Meeting of Contact Points, which took place in Brussels on October 22 and 23, 2025.
- During study visits to Helsinki, Finland, in September 2024, and Bonn, Germany, in November 2025, it was possible to present the project, which was an important opportunity for exchanging experiences and disseminating the project.
- During the training sessions, the following were trained: 329 Judges and 425 Court clerks.

1.5.4 Monitoring & Feedback

- After each event, feedback forms were distributed to participants, which resulted in an evaluation report for each training session.
- Website analysis monitored regularly through Google Analytics.
- Social media metrics (followers, shares, engagements) monitored regularly.



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2. Achievements & Results

- The website has attracted 7,671 unique visitors, during the execution of the project.
- Social media accounts have gained some new followers and several interactions (likes/shares) since launch.
- Twenty-three workshops were held with a total of 754 participants.
- Two study visits were carried out (one to Finland and one to Germany) as a way of disseminating the project.
- Feedback from participants was very positive, highlighting the value of the trainers, the quality of the training material used, and indicating the need for further training.

4. Sustainability & Exploitation of Results

To ensure long-term use of the project's outputs, the following measures have been planned:

- Maintenance of the project website after the funding period and archiving resources for free access.
- Dissemination of training materials under open license (where appropriate), allowing reuse by courts and training institutions.

5. Next Steps

- Publication of the final project report in 2 language versions (PT and EN), and final monitoring of website/social media analytics after publication.

6. Annexes

ANNEX A: PROJECT LOGO

It was created by the project team using Canva software, with elements chosen to reflect the cooperation we wanted to achieve with the training courses.





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ANNEX B: WEBSITE PAGE

The project team created a website entirely dedicated to the project, which is maintained by the team and available at:

<https://www.redecivil.csm.org.pt/ijustc2c/>

The screenshot shows the website's header with the title "Ponto de Contacto de PORTUGAL Rede Judiciária Europeia em matéria civil e comercial" and a navigation menu. The main content area features a blue banner for "Sessões de Direito Comunitário EU law sessions" with the text "Instrumentos de Cooperação Judiciária Europeia em matéria civil e comercial" and "European Judicial Cooperation instruments in civil and commercial matters". Below this, it lists the target audience: "Destinatários: Magistrados Judiciais e Oficiais de Justiça da área civil e comercial" and "Target audience: Judicial Magistrates and Court Clerks working in the civil and commercial areas". The footer includes the "Próximas Sessões" section and a "Projeto / Project" section with the text: "O Conselho Superior da Magistratura, com a colaboração do Ponto de Contacto da Rede Judiciária Europeia em Matéria Civil e Comercial, apresentou uma candidatura ao aviso JUST-2023-JCOOJUST Lump Sum Grants do Justice Programme da União Europeia com vista ao financiamento do Projeto 'Improve Justice Court to Court' (IJustC2C)." and "The High Judicial Council, with the collaboration of the Contact Point of the..."



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Ponto de Contacto da PORTUGAL Rede Judiciária Europeia em matéria civil e comercial



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Sessões Realizadas

<input checked="" type="checkbox"/> Braga	28 de novembro de 2025
<input checked="" type="checkbox"/> Viana do Castelo	<ul style="list-style-type: none"> • Programa Juizes • Programa Oficiais de Justiça • Material Formativo Juizes • Material Formativo Oficiais de Justiça • Flyer Informativo • Relatório de Avaliação • Evaluation report
<input checked="" type="checkbox"/> Vila Real	
<input checked="" type="checkbox"/> Bragança	
<input checked="" type="checkbox"/> Évora	
<input checked="" type="checkbox"/> Portalegre	
<input checked="" type="checkbox"/> Madeira	
<input checked="" type="checkbox"/> Lisboa	
<input checked="" type="checkbox"/> Lisboa Oeste	
<input checked="" type="checkbox"/> Coimbra	
<input checked="" type="checkbox"/> Leiria	
<input checked="" type="checkbox"/> Lisboa Norte	
<input checked="" type="checkbox"/> Guarda	
<input checked="" type="checkbox"/> Castelo Branco	
<input checked="" type="checkbox"/> Santarém	
<input checked="" type="checkbox"/> Setúbal	
<input checked="" type="checkbox"/> Açores	



Regulamentos Europeus

- Regulamento 593/2008 – Roma I** – Relativo à lei nacional aplicável às obrigações contratuais em processos judiciais que envolvem vários países da EU
- Regulamento 864/2007 – Roma II** – Relativo à lei nacional aplicável às obrigações extracontratuais em situações de conflito de leis de vários países da EU
- Regulamento n.º 1215/2012 – Bruxelas I** – Relativo à competência dos Tribunais em processos judiciais que envolvem vários países da UE; ao reconhecimento e à execução de decisões em matéria civil e comercial
- Regulamento 2015/848 – Insolvência** – Relativo à competência do Tribunal para abrir um processo de insolvência; à lei nacional aplicável e ao reconhecimento da decisão
- Regulamento 1259/2010 – Roma III** – Relativo à lei nacional aplicável em matéria de divórcio e separação judicial envolvendo cônjuges que sejam de nacionalidade diferente, que residam num país distinto do seu país de nacionalidade ou que já não residam no mesmo país da UE
- Regulamento 2019/1111 – Bruxelas II-B** – Relativo à competência do Tribunal, ao reconhecimento e à execução de decisões em matéria matrimonial (divórcio, separação e anulação do casamento) e em matéria de responsabilidade parental que impliquem um elemento internacional e ao rapto internacional de crianças
- Regulamento 4/2009** – Relativo à competência do Tribunal em matéria de obrigações alimentares transfronteiriças decorrentes das relações de família

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Vídeos Informativos

Não dispensa a consulta da legislação em vigor e dos portais oficiais.



Citação e Notificação de atos no estrangeiro

Através desta ferramenta, desenvolvida pela DGAJ, poderá verificar e apurar qual o instrumento jurídico aplicável ao ato de citação ou notificação transfronteiriço.



Citação e notificação de atos no estrangeiro ao abrigo da Convenção da Haia e dos Acordos entre países da CPLP.

Através desta ferramenta poderá verificar e apurar qual o instrumento jurídico aplicável ao ato de citação ou notificação transfronteiriço.



Obtenção de prova transfronteiriça por videoconferência

Através desta ferramenta, desenvolvida pelo Ponto de Contacto, poderá verificar e apurar qual o instrumento jurídico aplicável e os trâmites a levar a cabo num pedido de videoconferência.



Obtenção indireta de prova

Através desta ferramenta poderá obter mais informações sobre como obter provas no estrangeiro, apurar os contactos das autoridades estrangeiras competentes e os formulários necessários.

Reuniões com outras redes

 Alemanha

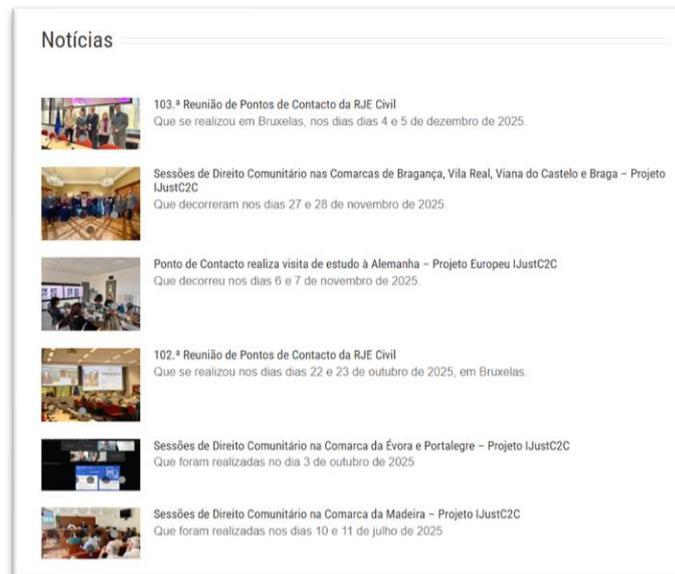
 Finlândia

Bonn - 6 e 7 de novembro de 2025

- [Consultar relatório / View report](#)



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The page is divided into sections, where we have tried to gather the most relevant information related to the project.

It explains the objective and duration of the project (which began in January 2024 and will last for 24 months) and that it was funded by the European Union's Justice Program.

It describes the target audience for this training — first instance (civil) judges and court officials—and explains that the sessions will take place in Portugal's 23 judicial districts to ensure national coverage.

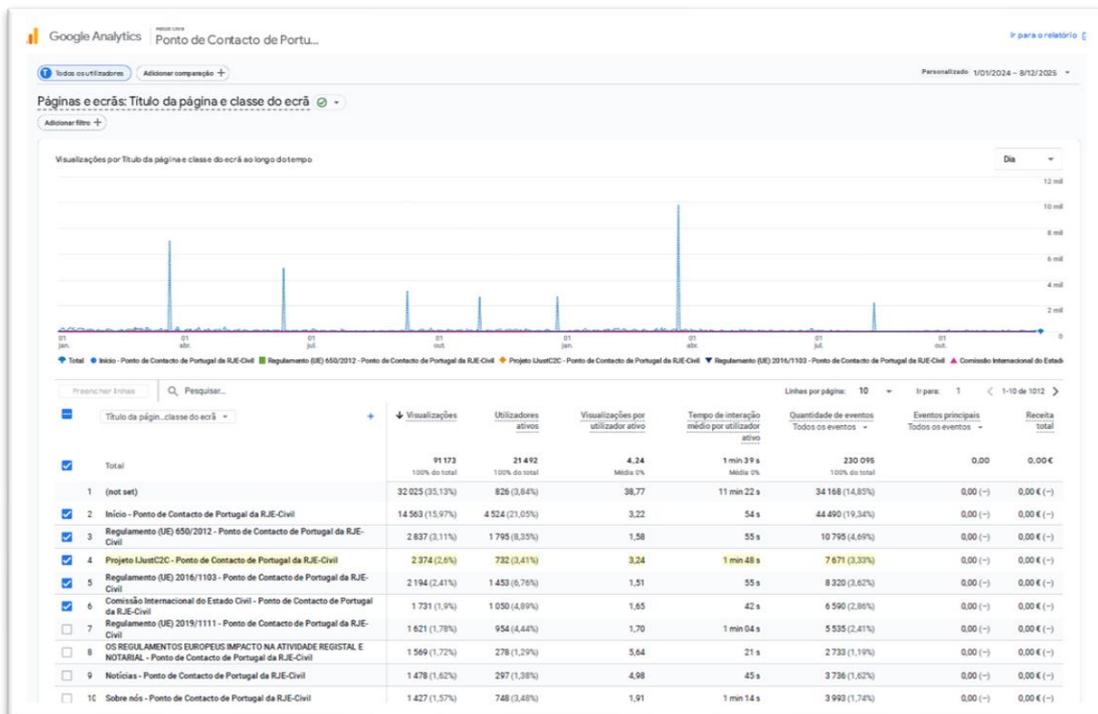
It provides information on the most relevant EU legal instruments and regulations that will be covered in the training (such as rules on notifications, obtaining evidence, recognition and enforcement of decisions, among others). Provides access to the practical flyer and step-by-step tutorial videos available on the YouTube channel.

It includes a calendar of “Sessions held” and “Sessions to be held,” as well as options for downloading informational materials — all with a view to keeping legal professionals up to date on the means of international civil and commercial cooperation.

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ANNEX C: WEBSITE ANALYTICS SUMMARY

According to data collected by Google Analytics, the number of views on the project page increased throughout the project's duration. A total of 7,671 visits were recorded during this period (data obtained on December 22, 2025).



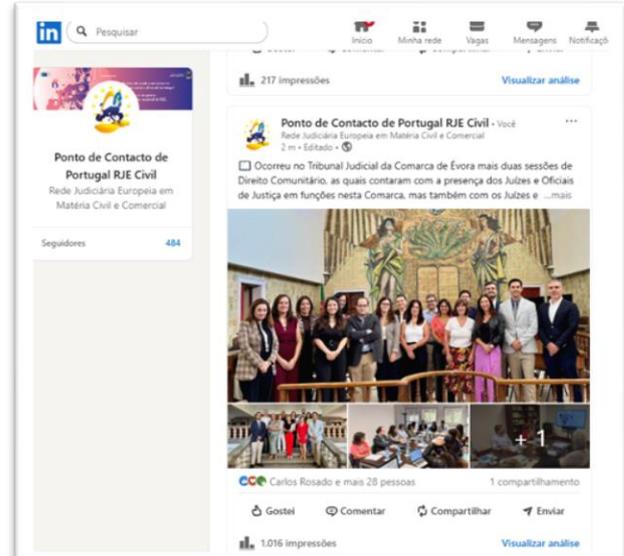
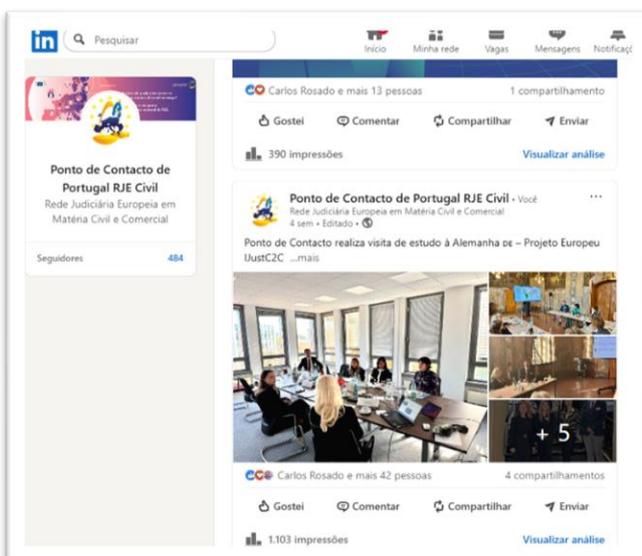
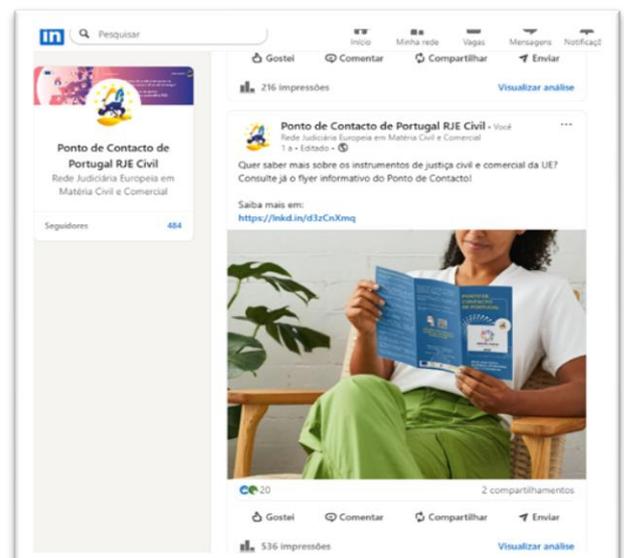
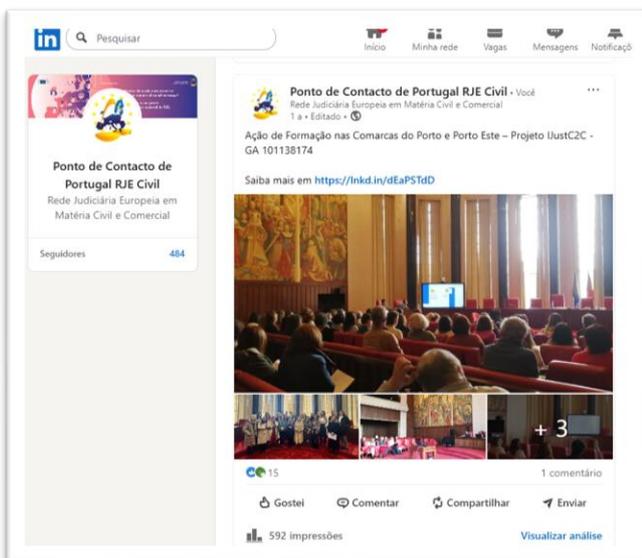
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ANNEX D: SOCIAL MEDIA METRICS

LinkedIn

<https://www.linkedin.com/in/ponto-de-contacto-de-portugal-rje-civil-253b0419a/>

All events related to the project were published on the LinkedIn page, achieving an average of 811 impressions from a total of 484 (direct) followers (data obtained on December 22, 2025).



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Instagram

<https://www.instagram.com/pontodecontactodeportugal/>

On the Instagram page, the team decided to create a “highlights” section, where they included all the stories posted with news and events related to the project. Out of a total of 257 followers of the page (data obtained on December 22, 2025), the stories were viewed by an average of 104 users of this social network.



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Visualizações ⓘ

Visualizações	-
Contas alcançadas	163

Interações ⓘ

Interações	30
Seguidores	NaN%
Não seguidores	NaN%

Interações com publicações

Gostos	27
Comentários	1
Veze que foi guardado	1



Visualizações ⓘ

Visualizações	-
Contas alcançadas	76

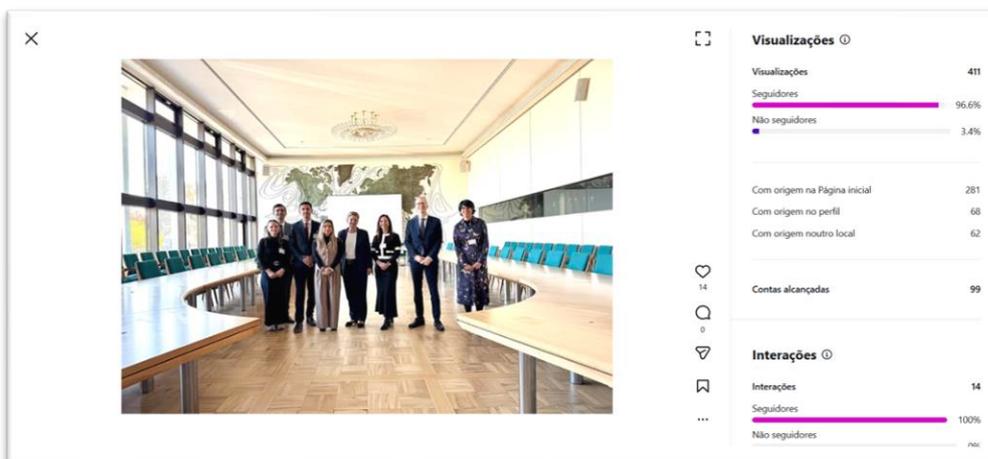
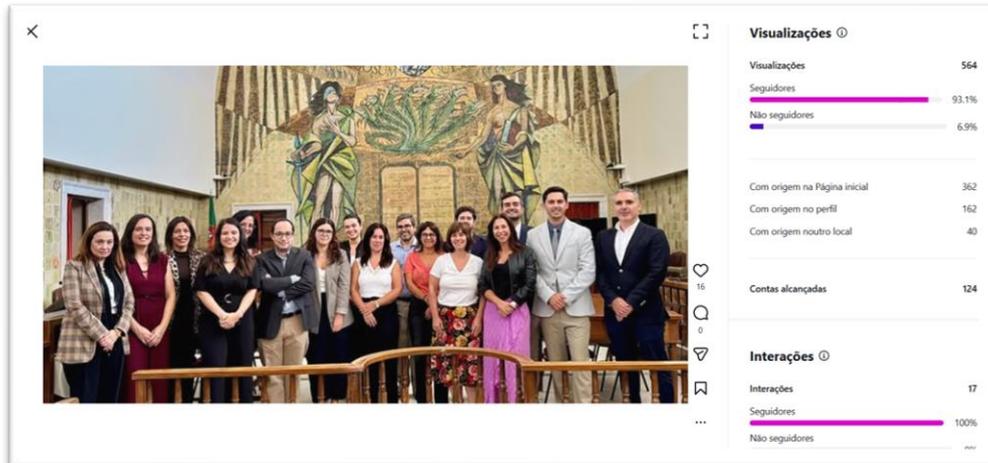
Interações ⓘ

Interações	4
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Interações com publicações

Gostos	4
Comentários	0
Veze que foi guardado	0
Partilhas	0

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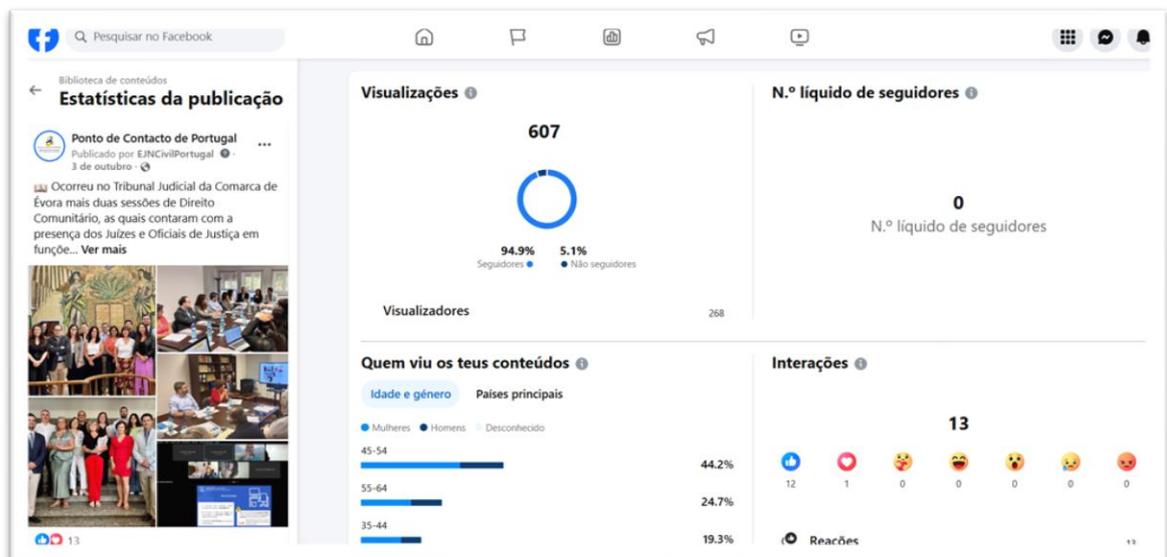
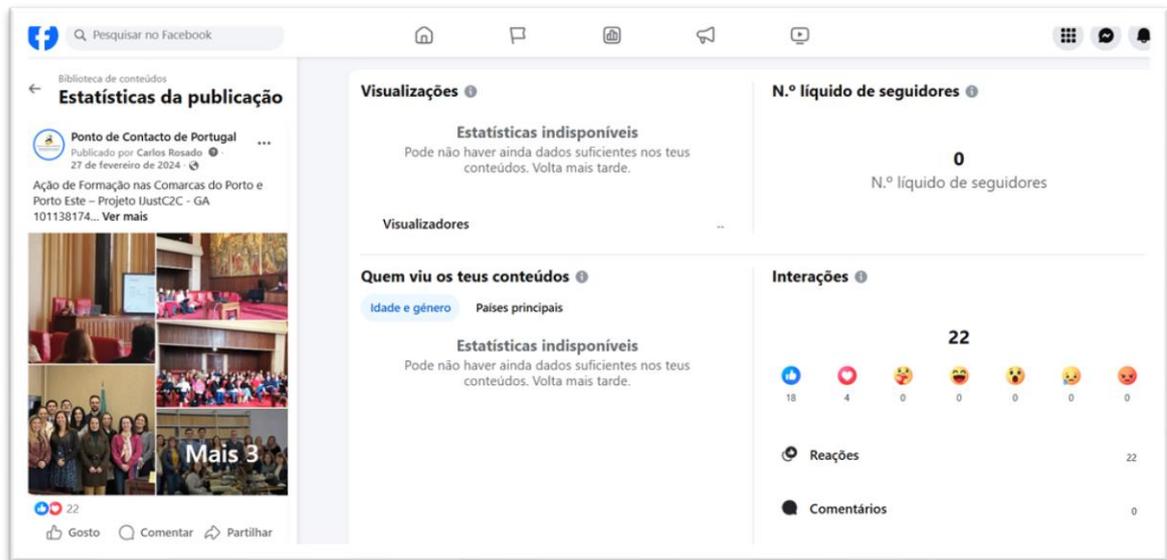
Regarding the posts published over the last 24 months of the project, we obtained an average of 303 views per post, including followers and non-followers.

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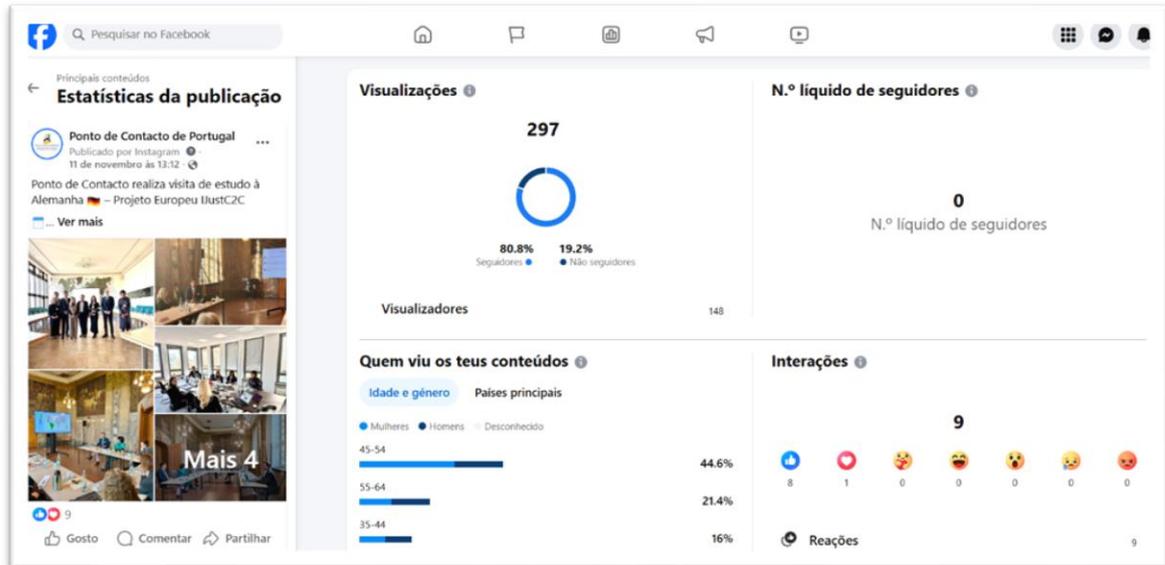
Facebook

<https://www.facebook.com/PontodeContactoPT/>

On Facebook, posts related to the project had an average of 500 views, out of a total of 1,100 followers (data obtained on December 22, 2025).



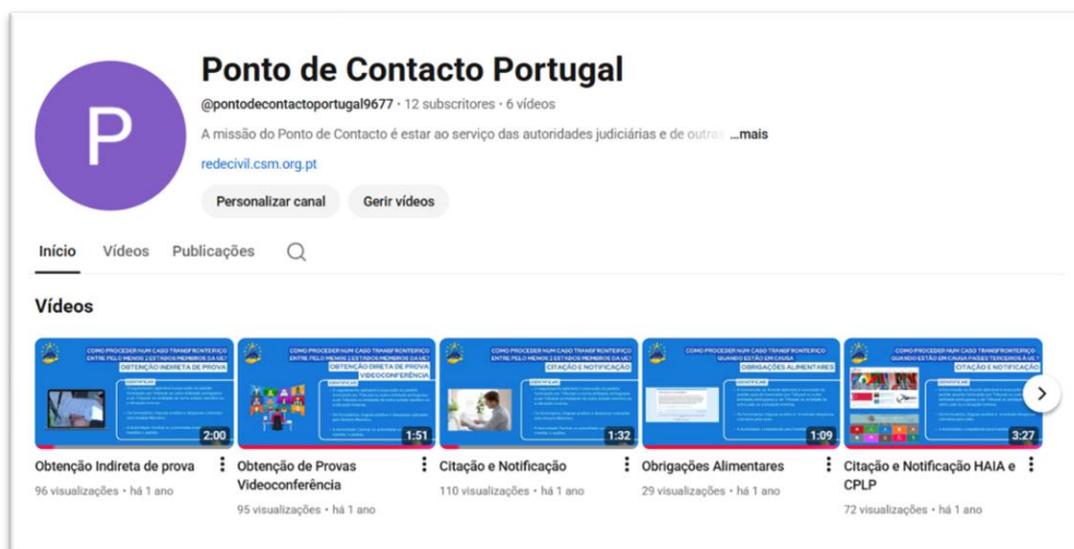
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YouTube

<https://www.youtube.com/@pontodecontactoportugal9677>

On YouTube, tutorial videos were created especially for the project, which explain step-by-step how to send a request for evidence to another member state or how to send a service of document request, for example, had an average of 80 views (data obtained on December 22, 2025).



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ANNEX E: NEWSLETTER

During the project implementation period, four regular newsletters were published and distributed, highlighting all the activities carried out within the project. Newsletters are distributed through our mailing lists, which are subscribed to by various legal professionals. The newsletters are available at the following link:

<https://www.redecivil.csm.org.pt/newsletters/>



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All training material used in the training courses is also published on the project page (in the respective sections for each district court), so that it is available not only to trainees but also to other interested parties.

Training material for judges

<https://www.redecivil.csm.org.pt/ijustc2c/>

Training material for court clerks

<https://www.redecivil.csm.org.pt/ijustc2c/>



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IMPROVE JUSTICE COURT-TO-COURT

Ponto de Contacto de PORTUGAL Rede Judiciária Europeia em matéria civil e comercial

CSM Conselho Superior da Magistratura

O papel do Ponto de Contacto de Portugal na Cooperação Judiciária Internacional

Tribunais Judiciais das Comarcas de Bragança, Vila Real, Viana do Castelo e Braga – UC2C – 27 e 28 de novembro de 2025
 Rosa Lima – Juíza Desembargadora – rosa.lima@redecivil.mj.pt
 Ponto de Contacto de Portugal na REJCC



REGULAMENTO 861/2007
AÇÕES DE PEQUENO MONTANTE

Características

<p>Alternativo</p> <p>É um processo alternativo ao processo nacional</p>	<p>Videokonferência</p> <p>Útil quando o interveniente residir noutro Estado-Membro</p>
<p>Escrito</p> <p>O processo é escrito e só <u>excepcionalmente</u> é que há audiência</p>	<p>Estar por si em juízo</p> <p>As partes não têm de ser representadas por advogado</p>
<p>Audiência</p> <p>Ocorre se:</p> <ul style="list-style-type: none"> • Tribunal não conseguir formar decisão com base nas formas escritas; ou • as partes o requeira e o juiz assim o determine 	<p>Dispensa alegações</p> <p>As partes não têm de fazer alegações de direito</p>